

Tendring

District Council



Committee Services
Town Hall
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Clacton-on-Sea
Essex CO15 1SE

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Our Ref: CAB/IDF/17.12.21
Please ask for: Ian Ford

9 December 2021

Dear Councillor

CABINET

A meeting of the Cabinet is to be held on **Friday 17 December 2021, commencing at 10.30 a.m. in the Essex Hall, in the Town Hall, Station Road, Clacton-on-Sea, CO15 1SE.**

The Agenda is set out over the page.

Yours faithfully

Ian D Ford
Committee Services Manager

To: The Councillors below, being the Members of the Cabinet of Tendring District Council:

| | |
|--------------------------|--|
| Councillor Stock OBE | (Leader of the Council) |
| Councillor G V Guglielmi | (Deputy Leader, Corporate Finance and Governance Portfolio Holder) |
| Councillor P B Honeywood | (Housing Portfolio Holder) |
| Councillor McWilliams | (Partnerships Portfolio Holder) |
| Councillor Newton | (Business and Economic Growth Portfolio Holder) |
| Councillor Porter | (Leisure and Tourism Portfolio Holder) |
| Councillor Talbot | (Environment and Public Space Portfolio Holder) |

AGENDA

1 **Apologies for Absence**

The Cabinet is asked to note any apologies for absence received from Members.

2 **Minutes of the Last Meeting (Pages 1 - 22)**

To confirm and sign the minutes of the last meeting of the Cabinet held on Friday

3 **Declarations of Interest**

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

4 **Announcements by the Leader of the Council**

The Cabinet is asked to note any announcements made by the Leader of the Council.

5 **Announcements by Cabinet Members**

The Cabinet is asked to note any announcements made by Members of the Cabinet.

6 **Matters Referred to the Cabinet by the Council**

There are none on this occasion.

7 **Matters Referred to the Cabinet by a Committee - Reference Report from Resources and Services Overview & Scrutiny Committee - A.1 - Tendring District Council Enforcement (Pages 23 - 26)**

To enable the Cabinet to consider the recommendations made by the Resources and Services Overview & Scrutiny Committee following that Committee's scrutiny of the Council's Enforcement.

8 **Leader of the Council's Items - A.2 - Freehold Disposal of Redundant Office Site at Weeley (Pages 27 - 38)**

To consider whether Cabinet's decision of 16th December 2016 to sell the Council's office site at Weeley, once vacated, is still the best use of the site in achieving the goals of the Council, or whether the site should be used to deliver new homes including new, high quality Council Housing and hence to:-

- (a) appropriate the land at the of the Council's office site at Weeley for planning purposes, which will facilitate the carrying out of housing development; and
- (b) agree to the principle of disposing part of the site, at best consideration, for development to be secured on the whole site, including the part to be retained by the Council.

9 **Leader of the Council's Items - A.3 - Furthering the Commitment to the Council's Corporate Plan 2020-24 - Developing Highlight Priority Actions for 2022/23 (Pages 39 - 52)**

The Council's strategic direction is set out in its Corporate Plan. The Corporate Plan was adopted unanimously by Council on 21 January 2020 (Minute 78 refers) and covers the period 2020-24 (and is reproduced at Appendix A to this report).

The Corporate Plan shapes the annual highlight priorities of the Cabinet and the 2021/22 priorities are set out at Appendix B to this report. At Appendix C, are initial thoughts for the highlighted priorities for year three (2022/23) of the Corporate Plan term.

Finalised proposals for the highlight priorities for 2022/23 and milestones will be considered by Cabinet on 28 January 2022. Prior to that, views on the highlight priorities are invited and will be reported to that meeting.

10 Cabinet Members' Items - Report of the Corporate Finance & Governance Portfolio Holder - A.4 - Updated Financial Forecast and Initial Budget Proposals 2022/23 (Pages 53 - 78)

To enable Cabinet to consider the updated financial forecast and proposed position for 2022/23 for consultation with the Resources and Services Overview and Scrutiny Committee.

11 Cabinet Members' Items - Report of the Leisure & Tourism Portfolio Holder - A.5 - The Future of Joint Use Sports Facilities (Pages 79 - 120)

Community use agreements with the Sigma Trust for the two Joint Use Sports Facilities at Brightlingsea and Harwich Sports Centres are due to expire on 31 December 2021. This report sets out options for consideration by Cabinet and a recommendation on how to proceed.

12 Joint Report of the Housing Portfolio Holder and the Corporate Finance and Governance Portfolio Holder - A.6 - Housing Revenue Account Estimates 2022/23 (Pages 121 - 134)

To set out and seek approval of the following for consultation with the Resources and Services Overview and Scrutiny Committee:-

- an Housing Revenue Account (HRA) Budget for 2022/23 including the movement in HRA Balances;
- the level of fees and charges for 2022/23; and
- the HRA Capital Programme.

13 Cabinet Members' Items - Joint Report of the Corporate Finance & Governance Portfolio Holder and the Housing Portfolio Holder - A.7 - Freehold Purchase of a Residential Property in Clacton-on-Sea (Pages 135 - 138)

To seek Cabinet's approval, in principle, for the freehold purchase of a three bedroom residential property in Clacton-on-Sea to meet local housing needs.

14 Cabinet Members' Items - Joint Report of the Corporate Finance & Governance Portfolio Holder and the Housing Portfolio Holder - A.8 - Freehold Purchase of Two Residential Properties in Clacton-on-Sea (Pages 139 - 142)

To seek Cabinet's approval, in principle, to agree revised terms for the freehold purchase of two 2 x bedroom bungalows in Clacton-on-Sea from a developer.

15 Management Team Items

There are none on this occasion.

16 Exclusion of Press and Public

The Cabinet is asked to consider passing the following resolution:

“That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of Agendas Item 17, 18, 19 and 20 on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, as amended, of the Act.”

17 Exempt Minutes of the Meeting held on Friday 12 November 2021 (Pages 143 - 148)

To confirm and sign as a correct record the exempt minutes of the meeting of the Cabinet held on Friday 12 November 2021.

18 Cabinet Members' Items - Report of the Environment & Public Space Portfolio Holder - B.1 - Procurement Exemption: Replacement Cremators at Weeley Crematorium (Pages 149 - 154)

To inform Cabinet of the current situation regarding the cremators at Weeley Crematorium; and

To seek exemption from procurement rules in order to facilitate the urgent procurement of plant.

19 Cabinet Members' Items - Joint Report of the Corporate Finance & Governance Portfolio Holder and the Housing Portfolio Holder - B.2 - Terms for the Freehold Purchase of a Property in Clacton-on-Sea (Pages 155 - 180)

To agree terms for the freehold purchase of a residential property in Clacton-on-Sea.

20 Cabinet Members' Items - Joint Report of the Corporate Finance & Governance Portfolio Holder and the Housing Portfolio Holder - B.3 - Terms for the Freehold Purchase of Two Properties in Clacton-on-Sea (Pages 181 - 198)

To agree terms for the freehold purchase of two (2 bedroom) residential properties in Clacton-on-Sea.

Date of the Next Scheduled Meeting

The next scheduled meeting of the Cabinet is to be held in the Committee Room, Town Hall, Station Road, Clacton-on-Sea, CO15 1SE at 10.30 am on Friday, 28 January 2022.

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice of Intention to Conduct Business in Private

Notice is hereby given that, in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Agenda Item Nos. 17, 18, 19 and 20 are likely to be considered in private for the following reasons:

The items detailed below will involve the disclosure of exempt information under:-

Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information));

to Schedule 12A, as amended, to the Local Government Act 1972:

Agenda Item 17

Exempt Minutes of the Meeting held on Friday 12 November 2021

Agenda Item 18

Cabinet Members' Items - Report of the Environment & Public Space Portfolio Holder – B.1 – Procurement Exemption: Replacement Cremators at Weeley Crematorium

Agenda Item 19

Cabinet Members' Items - Joint Report of the Corporate Finance & Governance Portfolio Holder and the Housing Portfolio Holder – B.2 – Terms for the Freehold Purchase of a Property in Clacton-on-Sea

Agenda Item 20

Cabinet Members' Items - Joint Report of the Corporate Finance & Governance Portfolio Holder and the Housing Portfolio Holder – B.3 – Terms for the Freehold Purchase of Two Properties in Clacton-on-Sea

Information for Visitors

FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the hall and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point. Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.